

FREQUENTLY ASKED QUESTIONS

IT IS YOUR RESPONSIBILITY TO ENSURE YOU RE-APPLY FOR YOUR PASS IN MARCH.

1. Do I need to be a UNISON member?

Yes, to take advantage of the scheme, you need to be a member of UNISON.

2. Is there a limit to the amount of car park spaces UNISON can supply?

For Broadgate and Lucy Tower, we can allocate as many spaces as we wish. The Lawn has limited passes available. Members who have previously had a pass will be given priority.

3. Can I use my car park pass for other car parks?

Depending on which car park you choose under the scheme; other car parks are included and can be used. For a full list of car parks included see the application form. Due to construction of the new bus station; Tentercroft Street is no longer included with parking at Lucy Tower.

4. Is the scheme full-time only?

No, you can choose which days per week you would like your pass on. So, if you would like parking just once a week, then you can still join.

5. How do I pay for the scheme? Lincolnshire County Council and Serco employees ONLY.

The scheme is paid by monthly deductions from your salary. Your employer pays the full yearly cost in advance to Lincoln City Council. You also have the option to pay in full for the year.

6. How do I pay for the scheme? All other employers.

You will need to pay the fees for the scheme 1 year in advance.

7. What notice period would I need to give to join the scheme?

We require 10 working days' notice before the date you wish to start the scheme; however, for those paying monthly, your employer may have a deadline for payroll alterations.

8. What are the dates the scheme runs?

The scheme runs between 1st April and 31st March. You can join part way through the year (on the 1st of every month), but all members need to re-apply for the 1st April every year. It is your responsibility to ensure that you re-apply by 1st April.

9. What happens if I wish to cancel my parking permit before 1st April?

You can cancel your parking at any time before 1st April, however, a cancellation fee of £15.00 is charged in this instance.

10. Why do I need to pay a cancellation fee?

Lincoln City Council charge an administration fee for cancellation of the scheme. This is because they would need to reimburse your employer (or yourself) by cheque for the remainder.

11. How much does it cost to park at the Lawn?

The Lawn prices are the same as the cost for Broadgate, so please refer to Broadgate prices.